

## AFFILIATION BEST PRACTICES

When requesting the use of Affiliates, KHC expects that all Coaches shall cooperate fully to ensure that the affiliation is handled timely and appropriately

- Coaches, at their discretion, may affiliate players to participate in games and practices
- Affiliates may only be used in the absence of a rostered player. Affiliates are not permitted for suspended players. Roster size cannot be exceeded when using affiliate players.
- There will be NO affiliations allowed within the division of Timbits/Initiation. There will be NO affiliations allowed from Timbits/Initiation up to Novice.
- *Only approved affiliates may be used*

The following clarification is provided, with regards to the KHC affiliation BEST PRACTICES;

All teams should have received their Hockey Canada rosters with affiliate players on it.

### Best Practices

- In cases where team schedules do not conflict, coaches may utilize their affiliation list to fill vacancies.
- In cases where the lower team is practicing, and the higher team requires a player(s), full utilization of affiliation to fill vacancies is recommended with the lower team drawing players from their affiliate group for the practice.
- Lower division coaches SHOULD allow their players to affiliate if there is no *conflict with their team schedule*

NOTE THIS IS A GUIDELINE

### BEST PRACTICE PROCESS TO REQUEST AFFILIATES

- The Coach of the higher-level team directly or through their team manager shall contact the Coach of the lower level team to communicate the requirement and seek approval prior to using the player(s).
- Requesting coach should give as much notice as possible; preferably 48 hours. Lower coach/manager needs to acknowledge receipt of request as soon as possible and ask parents about availability as quickly as possible. Lower coach/manager should keep requesting coach/manager updated.
- it shall be confirmed that the player being requested is willing to participate by the coach or manager of the lower level team via communication with the parents of the requested affiliate player.
- In cases where the Coaches disagree on the requirement for affiliate players, the Director of Coaches is to be contacted to facilitate a resolution. Using/not using an affiliate should not be viewed as a reward/punishment by the lower division coach
- As per Hockey Calgary rules, the team requesting the Affiliate must advise their divisional Hockey Calgary League Chair and obtain approval to use the affiliate.

- Failure to obtain permission to use the Affiliate player or to obtain the sanction of the League Chair may result in the loss of 2 game points and the Coach of the higher team receiving a one game suspension
- If a team requires a substitute goaltender KHC may allow, during any scheduled Exhibition, League, Provincial or Tournament game, the use of a goaltender from another hockey team of equal or lower division or category if medical evidence or extenuating circumstances show that a replacement goaltender is required by the hockey team concerned. Permission must be obtained from Hockey Calgary.

## HOCKEY CALGARY AFFILIATION GUIDELINES

- Teams may affiliate a maximum of 4 players for any Hockey Calgary Seeding Round game, League game, or Playoff game. Permission from the requesting team's Age Category Governor is required to exceed the maximum.
- All higher Division/Category teams MUST obtain consent from lower Division/Category teams PRIOR to using any affiliate player. Failure to comply may result in suspension of offending team's Head Coach;
- **All players in the Peewee Division and above must have taken the approved Checking Clinic before being eligible as an Affiliate Player on a checking team.**
- Parental permission is also required before any player from a non-checking division is affiliated to a checking division.
- A player on a team of a lower Division or Category may affiliate to a team to a maximum of ten (10) games per season (excluding exhibition and/or tournament games). However, if the player's registered team completes its Regular Season and Playoffs before the player's affiliated team, the player may then affiliate an unlimited number of times.
- Affiliated players will only be allowed in situations where registered team players are unavailable to the team because of;
  - Illness
  - Injuries
  - Inadequate numbers of registered players to play a game.

### Novice Affiliations

- The principle of Affiliation at the Novice Category is to provide replacement players when regular team players are ill, injured or otherwise unavailable.
- An affiliated Novice player may not play more than five (5) games with his/her affiliated team in the current hockey season, excluding exhibition and tournament games.