



**Knights Hockey Club Board of Directors  
MEETING MINUTES  
Zoom Conference Call/Cardel Rec South  
August 10, 2021**

**Meeting Chair:** Robin Latajka

**Recording Secretary:** Erin Boulet

**In Attendance:** Robin Latajka, Bruce Swan, Corey Severtson, Jennifer Kidd, Kirk Cullen, Kari Schwab, Charene Welsh-Mattson, Steve Griffin, Lisa Rosier, Erin Boulet, Jamie Keeley, Irina Dart, Kate Kundert.

**1.0 Call to Order**

- The meeting was called to order at 7:01 pm by Robin Latajka who acted as Chairman of the meeting

**2.0 Approval of previous minutes**

Motion: **It is proposed that the meeting minutes from July 14 meeting, be accepted as written.**

Proposed by Chris Willoughby

Seconded by Bruce Swan

Motion **Passed**

No Discussion.

**3.0 Acceptance of the agenda**

Motion: **It is proposed that the agenda be approved as written.**

- **Added budget review and Player Placement manual review**

Proposed by Corey Severtson

Seconded by Jamie Keeley

Motion **Passed**

No Discussion.

**4.0 Presidents Report – Robin Latajka**

- Next Ops council meeting is Aug 14. Will update after meeting.
- Next KHC Board of Directors meeting is scheduled for Sept 14
  - Sept meeting is normally cancelled as everyone is busy with evaluations
  - Discussion regarding cancelling meeting vs. quick update
  - Meeting moved to Sept 7
- Annual General meeting
  - Suggestion to hold AGM earlier this year as the week it is typically held falls during school spring break
  - Will revisit at a later meeting
- Website:
  - Overhaul on the website
  - Request that all Board members review the sections that are relevant to your area and provide feedback/changes/suggestion.

- If you are seeing common questions, send to Robin and she will create a social media post to address the questions.
- Evaluations are coming up. It is expected that all Board Members will be very visible at the rink.
- Communication:
  - Reminder to keep on top of your emails and respond in a timely manner

#### **5.0 Administrator/Registrar Report – Erin Boulet**

- Registration numbers:
  - Registration has really picked up over the last few days
    - 538 registered in mainstream
    - 62 in house league
    - 34 in Squires
    - 132 in summer camp
  - We are currently sitting at 60% of our registration goal
- Hockey Canada Registry:
  - Continuing to have issues with the new platform
  - Coach qualifications are now visible but there is no reporting feature for exporting.
  - Respect in Sport is no longer visible in coach profiles
  - Coach clinics are still not up on the Hockey Alberta website
    - Still have no plans to host in person clinics
  - Hockey Alberta still has not announced plans to host officials clinics

#### **6.0 Off Ice Consultant/Ice Scheduler Report – Lisa Rosier**

- On Ice
  - Evaluation schedule won't be finalized until we are closer to our final registration numbers
  - Town Hall meetings have been booked. They will be held virtually by age group. There will be a sign in to take attendance.
    - Town Hall meetings are mandatory
    - Age group coordinator meetings are booked
    - Joust in the South tournaments are all booked
    - Hockey Calgary is doing tournaments differently this season:
      - Deadline to submit
      - Only a certain amount permitted per age division
      - Tournaments are not guaranteed if submitted.
- Off Ice
  - Lake Bonavista is holding a casino on Aug 29 & 30
    - KHC put out a call to the membership looking for 10 volunteers. 15 volunteers signed up!
  - Once the evaluation schedule is done Lisa will start working on evaluation volunteers using Signupgenius.com
  - Picture day is booked for October 16&17 at Midsun community centre
  - Development camps are starting next week
  - Jennifer and Lisa have been working on special events for the season
    - Kick off with a snack drive for Brown Bagging for Calgary kids
      - Anyone who brings in a donation will be entered into a draw
    - Timbit pancake breakfast is planned
    - BBQ on picture day
    - Veterans food bank drive in November
    - Santa Skate and toy drive in December
    - Stand up Speak out in the New Year

## 7.0 Vice President On Ice Report – Bruce Swan

- Has been working with the on ice team to revise the KHC Player Placement Manual
  - Discussion regarding penalty for parents breaching the no spectator policy at evaluations
  - Discussion regarding allowing parents in U7 to spectate
    - Decision to allow parent spectators in U7 with some limitations
  - Expecting pushback from parents regarding the policy
  - Live Barn will stay on during player placement sessions
    - No videos will be reviewed as part of the evaluation review process.
- Question regarding how players are placed if there is no previous team history (ie: coming from HSL)
  - Best effort is made to find out player previous history
  - If no information is available, player starts in bottom group
  - Lots of opportunity to move up during the evaluation process

**Motion: It is proposed that the KHC Player Placement manual be accepted as written.**

Proposed by Charene Welsh-Mattson

Seconded by Corey Severtson

Motion **Passed**

## 8.0 Vice President Off Ice Report – Kari Schwab

- Working on community engagement with businesses in and around our boundaries. Very close to getting finalized partnerships with Sobey's and Boston Pizza.

## 9.0 Vice President Finance Report – Chris Willoughby

- uKnighthed Fund Terms of Reference have been adjusted to reflect the new Board of Directors structure.

**Motion: It is proposed that the uKnighthed Fund Terms of Reference be accepted as written.**

Proposed by Bruce Swan

Seconded by Jennifer Kidd

Motion **Passed**

- Chris presented the proposed KHC 21/22 budget and highlighted significant items

**Motion: It is proposed that the 21/22 KHC Budget be accepted as written.**

Proposed by Chris Willoughby

Seconded by Jennifer Kidd

Motion **Passed**

- Mavericks standing Board of Directors has met and determined that the remaining Mavericks funds will be distributed as follows:
  - \$19,000 to jersey replacement fund
  - \$20,000 to Knights of Distinction

- 2 \$750 Knights of Distinction awards to be given each year
- \$1697 from Casino account to development ice
- \$7181.59 to uKnighthed Fund

**10.0 Vice President Safety & Governance Report – Corey Severtson**

- Cardel update:
  - New General Manager has been hired – Craig McGeachie
  - Cardel is working on upgrade to wifi system
  - Some delays with the city on the development of the restaurant
- Looking at a November opening

**11.0 Policy & Procedures review**

- Job descriptions have been updated
- Bios have been posted on website

**12.0 New Business**

**13.0 Next Meeting – Tuesday, September 7, 2021**

**Adjournment**

**Motion: It is proposed that the meeting be adjourned at 8:30PM**

Proposed by Bruce Swan

Seconded by Chris Willoughby

**Motion Passed**