



**Knights Hockey Club Board of Directors
MEETING MINUTES
Zoom Conference Call/Cardel Rec South
January 17, 2022**

Meeting Chair: Robin Latajka

Recording Secretary: Erin Boulet

In Attendance: Bruce Swan, Corey Severtson, Kari Schwab, Charene Welsh-Mattson, Lisa Rosier, Erin Boulet, Steve Griffin, Kirk Cullen,

1.0 Call to Order

- The meeting was called to order at 7:02pm by Robin Latajka who acted as Chairman of the meeting

2.0 Approval of previous minutes

Motion: It is proposed that the meeting minutes from November 9 meeting, be accepted as written.

Proposed by Bruce Swan

Seconded by Chris Willoughby

Motion Passed

No Discussion.

3.0 Acceptance of the agenda

Motion: It is proposed that the agenda be approved as written.

Proposed by Bruce Swan

Seconded by Charene Welsh-Mattson

Motion Passed

No Discussion.

4.0 Presidents Report – Robin Latajka

- Thank you to all the Board Members who attended Esso Minor Hockey Week games.
 - Knights U11 6 and U11 5 both took 1st place and brought home banners.
- Provincials – team that wins in the regular season will participate in provincials.
- A reminder to direct any COVID questions to Erin or Corey. Protocol changes frequently.
 - Many EMHW games cancelled because of teams in COVID protocol.

5.0 Administrator/Registrar Report – Erin Boulet

- COVID:
 - Covid protocol is working well.
 - Very time consuming to notify teams/opposing teams/referees etc of positive cases.
- Outstanding registration fees

- Everyone with outstanding fees has either paid in full or is on a payment plan.
- No players need to be removed from rosters.

6.0 Off Ice Consultant/Ice Scheduler Report – Lisa Rosier

- Off ice
 - Working with Bruce and Foothills Academy on a coaches seminar re: how to work with children with ADHD, OCD and other challenges.
 - Joust in the South tournaments are all full.
 - Question re: Stand up Speak Out game. Lisa & Chris will check in with Jennifer to see if the event will be planned.
- Scheduling
 - Teams cancelling practices and games due to Covid.
 - Adds lots of work to scheduling.
 - Doing our best to fill ice that is cancelled at the last minute.
 - February schedule will be sent out next week.

7.0 Vice President On Ice Report – Bruce Swan

- Spring program planning is underway.
 - Will have 3 on 3, 4 on 4 or 5 on 5 format depending on registrations.
 - Recommendation to set registration fee at \$27.50/ice time per player:
 - U7 & U9 get 6 ice times = \$165.00
 - U11 – U18 get 12 ice times = \$325.00
 - ½ price for goalies = \$165.00
 - Total revenue = \$74,000, profit = \$37,000.
 - Price includes jersey & insurance
 - Would like to open registration early next week
 - Will send out motion to approve prices via email.
- Summer development ice:
 - Lisa is finalizing summer development ice
 - Registration will open by end of February
- Looking for people to fill the Director of Development and Director of Evaluations Board positions for next season. Has a couple of people interested already.

8.0 Vice President Off Ice Report – Kari Schwab

- Proud of how teams performed during EMHW.

9.0 Vice President Finance Report – Chris Willoughby

- Still waiting for year end 2021 Financial Statements from Lacey.
 - Looking at the potential of bringing in auditor for future years.
 - If the Board decides not to move forward with an audit, will need to find new person to prepare year end financial statements.
 - Decision will be made prior to AGM and motion to appoint auditor/bookkeeper will be made at AGM.
- Team TeamSnap and Roster fee payments will be withdrawn from team bank accounts this week. Total = \$1785.00.
- ScotiaBank donated boxes of swag for the teams. Still have swag from last season as we were unable to give it out due to Covid. Working on distributing items to teams and use as tournament swag.
- Insurance policy is up for renewal. Added Lake Bonavista storage room to the policy so that the contents are covered as well.
- Winners from December challenge – Chris to follow up with Jennifer.

10.0 Vice President Safety & Governance Report – Robin Latajka for Corey Severtson

- Very busy time for Safety & Governance.
 - 3 class 2 violations in the last month; 1 coach, 1 player and 1 parent
 - Currently investigating another issue regarding a parent at a KHC vs SW game.
- COVID update:
 - Estimate that we are getting approx. 15 cases per day.

11.0 Policy & Procedures review

- Request from Charene to add “other duties as assigned” to all Board of Directors job descriptions.
 - Robin will circulate changes to the Board via email and Board members will vote on proposed changes.
- Reminder to confirm if you are running for your Board positions again for next season.
 - President position must be filled by someone from the current Board of Directors

12.0 New Business

None

13.0 Next Meeting – Tuesday, February 8, 2022

Adjournment

Motion: **It is proposed that the meeting be adjourned at 7:44PM**

Proposed by Chris Willoughby

Seconded by Kirk Cullen

Motion **Passed**